



pre-wedding planning services

PLANNING + LOGISTICS

From...

- Expert planning sessions** **£600**

Essentially this is for the couple who wants to remain in control but needs an expert planner to help them keep on the right track, with added insider tips and tricks to make the journey that little bit easier. We've designed a 10-step tried-and-tested approach to planning events and have compiled checklists based on everything needed to organise your wedding.
- Budget breakdown and management** **£150**

Upon setting your budget we compile a master spreadsheet with itemised line-by-line items and tracking documents to keep on top of what seems like a never-ending spending spree! We advise on approximate percentage spend on each wedding area to ensure that you don't overspend in areas you've identified aren't a focus for you, which gives you a point of reference for supplier negotiations. We manage your invoicing with key suppliers and read all their Ts&Cs to ensure you don't suffer any penalty payments.
- Venue management** **£250**

Once you have found your dream venue we become their point of contact to negotiate contracts, discuss inclusions and exclusions within their rental fee, agree bump in and out times, discuss restrictions, check if they're contracted to preferred suppliers and find out about power supplies, access points, music restrictions, cooler options, wet weather contingencies etc. We have a four page checklist of questions and information relating to venues that we oversee on your behalf... leaving you to think about the fun stuff!
- One-off supplier sourcing and management** **£500**

Our experience working with a range of suppliers means we can identify ones that are a perfect fit for your vision. We spend time discussing your requirements and then source the cream of the crop based on your vision and budget, presenting to you up to 3 suppliers per category that we feel reflect who you are as a couple. Upon deciding your dream team we negotiate fees on your behalf, check their contracts, track payments, input their times and terms into the runsheet, inform you of any hidden costs (such as expenses, meals, accommodation requirements) and keep them updated with any venue restrictions and timings. We become their point of contact to avoid you receiving heaps of emails with one-off questions.
- Management of guest list and RSVPs** **£250**

This is where we can really save you some time. We'll set up a dedicated email address and manage RSVPs based on information you'll need. We can advise on beverage requirements based on numbers if you are self-catering, and we can assist with seating plan preparation (which ALWAYS takes more time than you think!)



pre-wedding planning services

THEMING + CREATIVITY

From...

- **Creative consultation, including look book for suppliers** **£200**
We carry out a two-hour detailed consultation and brainstorming session on theming elements. We discuss your ideas and suggest suppliers or creative ways to help achieve your vision. We believe in personalising each wedding, therefore every idea we discuss is bespoke to you as a couple. Following on from our consultation we produce a personalised look book for you to send to suppliers when discussing your requirements.
- **Ceremony details** **£200**
Very often the ceremony is widely overlooked or left until the last minute and couples nearly always regret not setting aside time to make this part of the day really personal and special. We work with you at the beginning of your planning process to design a bespoke ceremony in your chosen venue. We can make suggestions for readings, music, vows and theming. We ensure you have the correct paperwork for the celebrant/registrars and work through an order of service that fills you with love.
- **Wedding design and styling** **£600**
Our creativity is where we shine, and our creative hearts love nothing more than working with you to create your WOW factor. After a creative consultation we work side-by-side with you on all the tiny details needed to make your day as personal and special as possible; from researching table decor to finding crockery; from sourcing seating to booking sweet carts; from personalised favours to bunting, balloons and blooms! Perhaps you need a creative way of designing a seating plan or maybe you want to include a fitting tribute to loved ones who can't be there. We discuss your ideal vision and work with you to make it a reality - details are our specialty!

wedding planner + stylist

The biggest regret couples have is not getting help on the day, meaning they were stressed worrying about details instead of enjoying the time with each other, family and friends.

ON-THE-DAY PLANNER AND STYLIST

From...

- ... much more than just 'on the day'!
- **£1,400**
- Within the final four weeks we have a full handover so that we can assist you to finalise the styling and logistics, including professional guidance and advice on any areas of concern.
- We contact and liaise with all your contracted suppliers ensuring details and timings are all in place.
- We collate all of this information into a runsheet for distribution to suppliers and the wedding party.
- The day before (or morning of) we set up and style the venue alongside your suppliers to your expectations, inclusive of all details such as seating plans, name places, décor, photo displays etc
- On the day itself we work closely with the venue, co-ordinate and oversee all suppliers, ensure the timely and smooth running of the day as well as being on hand to the wedding party.